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Create a password-protected ZIP file in OS X. To create a password-protected Zip file in OS X, you can use the Terminal and you don't need to download any other programs. First, place all of the files that you want to compress into a single folder, and then rename that folder to the name that you want your ZIP file to have. Open the Terminal.

4 Ways to Make a Zip File - wikiHow

Typically, you'll create documents using another app, and then convert them to PDF. Here's how to do it for a Microsoft Word document. Convert a Document to PDF Using Word. If you have the desktop version of Microsoft Word, the easiest way to convert your document to PDF is right in Word itself.

How to Convert a Microsoft Word Document to a PDF

PDF files are both compatible with most platforms and difficult to edit, making them perfect for storing and delivering important documents. You can use SmallPDF or Google Drive to convert a Word document into a PDF online, or you can use Microsoft Word itself on your Windows or Mac computer. [1]

4 Ways to Convert a Microsoft Word Document to PDF Format

To create a document in Google Docs, follow the steps below. Create a blank document. Open Google Drive. If prompted, log into your Google account. In the upper-left corner of the window, click the button. In the drop-down menu that appears, move your mouse cursor over the arrow next to Google Docs.

How to create a document - Computer Hope

Select each of the files and folders you want to add to the compressed file. How to select or highlight multiple files and folders. Right-click one of the selected files or folders and click the compression utility quick link. For example, with WinRAR, click the Add to archive or Add to <name of file> option. With WinZip, click the Add to Zip ...

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How to Combine PDF Files Into One Document

Open Acrobat and choose "Tools" > "Create PDF". Select the file type you want to create a PDF from: single file, multiple files, scan, or other option. Click "Create" or "Next" depending on the file type. Follow the prompts to convert to PDF and save to your desired location.

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Step 2: Open a Word document and you will be able to make the Word document fillable. Go to the "Developer" tab and then "Design Mode", and you can then insert the controls that you want. It could be a text control where users will be able to enter texts, insert a combo or drop-down list, a date picker, or a checkbox.

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